



928 Pershore Road,  
Selly Park,  
Birmingham, B29 7PU  
T: 0121 414 1166  
www.esl.uk.net

## Education Staffing Link Limited ~ Supply Team Self Declaration Form

In October 2014, the Department for Education (DfE) issued an update to its Statutory Guidance "Keeping Children Safe".

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/362919/Keeping\\_children\\_safe\\_in\\_education\\_childcare\\_disqualification\\_requirements\\_-\\_supplementary\\_advice.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/362919/Keeping_children_safe_in_education_childcare_disqualification_requirements_-_supplementary_advice.pdf)

This update requires agencies which assign staff who provide care for pupils under the age of 8, are not disqualified from doing so under the Childcare (Disqualification) Regulations 2009. Reference: <http://www.legislation.gov.uk/ukxi/2009/1547/schedule/3/made>

A person may be disqualified through

1. having certain orders or other restrictions placed upon them
2. having committed certain offences
3. living in the same household as someone who is disqualified by virtue of 1 or 2 above

(this is known as disqualification by association)

**You are required therefore to sign the declaration below confirming that you are not disqualified under those Regulations from working schools.**

If you fail to complete and return the form, within the specified time frame it may result in your name being removed from the register of approved supply team members and may mean that you can no longer work at school.

A disqualified person is not permitted to continue to work in a setting providing care for children under age 8, unless they apply for and are granted a waiver from OFSTED. Reference: <https://www.gov.uk/government/publications/applying-to-waive-disqualification-early-years-and-childcare-providers>

Support will be provided with this process.

<b>Name</b>	<b>Post</b>	
<i>Please circle one option for every question</i>		
<b>Section 1 – Orders or other restrictions</b>		
Have any orders or other determinations related to childcare been made in respect of you?		YES / NO
Have any orders or other determinations related to childcare been made in respect of a child in your care?		YES / NO
Have any orders or other determinations been made which prevents you from being registered in relation to child care, children's homes or fostering?		YES / NO
Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations at the link below: <a href="http://www.legislation.gov.uk/ukxi/2009/1547/schedule/1/made">http://www.legislation.gov.uk/ukxi/2009/1547/schedule/1/made</a>		YES / NO
Are you barred from working with Children (Disclosure and Barring (DBS))?		YES / NO
Are you prohibited from Teaching?		YES / NO

<b>Section 2 – Specified and Statutory Offences</b>		
Have you been cautioned (including a reprimand or warning) since 6 April 2007 or have you ever been convicted of:		
• Any offence against or involving a child? (A child is a person under the age of 18)?		YES / NO
• Any violent* or sexual offence against an adult? *a violent offence in this context is murder, manslaughter, kidnapping, false imprisonment, ABH, GBH		YES / NO
• Any offence under the Sexual Offences Act?		YES / NO
Any other relevant offence found at the links below?: <a href="http://www.legislation.gov.uk/ukxi/2009/1547/schedule/2/made">http://www.legislation.gov.uk/ukxi/2009/1547/schedule/2/made</a> <a href="http://www.legislation.gov.uk/ukxi/2009/1547/schedule/3/made">http://www.legislation.gov.uk/ukxi/2009/1547/schedule/3/made</a>		YES / NO
Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?		YES / NO
<b>Section 3 – Disqualification by association</b>		
To the best of your knowledge, is anyone in your household* disqualified from working with children under the Regulations? *household – includes family, lodgers, house-sharers, household employees This means does anyone in your household have an Order or Restriction against them as set out in <i>Section 1</i> or have they been cautioned, reprimanded, given a warning for or convicted of any offence in Section 2.		YES / NO
<b>Section 4 – Provision of Information</b>		
If you have answered YES to any of the questions above you should provide details the below in respect of yourself, or where relevant the member of your household. You may supply this information separately if you so wish, but you must do so without delay.		
Details of the order, restriction, conviction, caution etc.		
The date(s) of these		
The relevant court(s) or body(ies)		
You should also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS Certificate may be provided.		
<b>Section 5 – Declaration</b>		
In signing this form, I confirm that the information provided is true to the best of my knowledge and that:		
• I understand my responsibilities to safeguard children.		
• I understand that I must notify the office immediately of anything that affects my suitability including any pending court appearances, cautions, warnings, convictions, orders or other determinations made in respect of me or a member of my household that may render me disqualified from working with children		
Signed		
Print Name	Date	